



Bullits Basketball Club Team Manager Manual

SPRING SEASON, 2022

About Bullits

Bullits Basketball Club is a community based, non-profit, sporting club based in Sandringham. The club is run by a hard working and dedicated team of volunteers. The club has 117 teams in the SBA Association and 1 team in the McKinnon Association. Our aim is to promote healthy, inclusive, and regular competition for boys and girls in the local area by encouraging them to develop their basketball skills to their full potential. We also have a small number of Senior Open teams playing for Bullits.

Helpful Websites

Our website: www.bullits.org.au and Southern Basketball Association: www.southernbasketball.com.au Please refer to these two websites for information ranging from fixtures through to forfeits and By-Laws.

The Role of the Team Manager

The Team Manager (TM) is the point of contact for each team. They are responsible for: organising training times, ensuring players know game times, communication between the Committee or Association with the team, arranging and notifying players of forfeits or cancelled training, and organising a scorer each week.

All Bullits Team Managers need to:

1. Register on Playhq. <https://www.playhq.com/basketball-victoria/register/f5bfe0>
2. Create an Everproof Account- www.everproof.com. This is where all of your qualifications and Club/Association requirements are stored. You will enter your Working with Children, and other qualifications in this account.
3. Register for a current Working with Children Check (WWC). These are free. Here is the link if you need to get one: <https://www.workingwithchildren.vic.gov.au/individuals/applicants/how-to-apply-1>
4. Complete two online Play by the Rules Courses: <https://www.playbytherules.net.au/>
 - Child Protection Course
 - Harrassment and Discrimination Course
5. Complete a Member Statutory Declaration Form and have it witnessed by a Justice of the Peace. You can find a copy of the form here:
<https://www.southernbasketball.com.au/wp-content/uploads/2018/09/MEMBER-PROTECTION-DECLARATION-disclosure.pdf>

Player Registration and Fees

Club fees are \$265 for the season. This includes a \$10 Southern Basketball Association fee and an Annual Basketball Victoria Fee- U18 \$26 and 18 years and over \$40. Discounts are available for additional children, parents who coach teams, and teams that do not train. **Contact:** president@bullits.org.au for further information.

Age Group Cut Offs

Autumn Season runs during Term 3 & 4, 2022. There are no games during school holidays. The age cut off is December 31st, 2022. Players must play in a competition UNDER the age they are on December 31st, 2022.

Team Numbers

Each team needs at least 7 players. The club welcomes friendship groups. We also include individual players who would like to play. At times we need to place individual players into teams. **It is a club expectation that teams will take an 8th player.** As much as possible, players of appropriate/similar ability will be placed into teams.

Fill in Players

Players can fill in for a team in an age group above their correct age group as many times as required.

They can only play in one age group above. eg: if correct age group is U12, a player can fill in for U14 but not U16 or above.

Players can only fill in for a team in a higher grade in their correct age group. eg: players cannot fill in for a team they play against, or for a lower grade team in the same age group.

Players can only fill in for a team in a higher grade in their correct age group up to 3 TIMES.

If a player fills in any more times, they must remain in that higher graded team, and not return to their lower graded team.

Uniforms

The uniform cost is \$60 for reversible Bullits singlets and \$45 for the shorts. Players order and pay for uniforms via our online shop - www.bullits.org.au and collect at designated uniform collection days.

Stadium Entry

Anyone 18 years and under are free. This is excluding players who are under 18 years but play only in a senior team- U20, U21 or U23. Casual Adult entry is \$4 or a Membership Entry Card can be purchased for \$25.

Adults and players U18 but playing in a Senior team, can purchase Stadium Entry cards online for \$25 for the whole season. Membership cards cover entry to all games excluding finals. An entry fee of \$4 per adult is payable throughout finals. https://sbadomesticcompetition.teamapp.com/?_webpage=v1

Training Times

Bullits teams train in the stadium at Sandringham East Primary School, Holloway Rd, Sandringham, and at Sandringham College, Lawson Parade, Highett. Training times are Mondays – Thursdays: 4 - 8.30pm and Fridays 4pm-6.15pm. Teams have 45-minute time slots. Training is cancelled if the temperature is over 35 degrees at 3.30pm. TMs will receive an email advising the status of training around 1pm on the day if training is cancelled.

Please note that a parent must be present at each training session and they are responsible for the discipline and behaviour of the players. It is not expected that Coaches be responsible for behaviour management as well as coaching the team.

Bullits Team Coaches and Trainers

Teams are encouraged to source their own coach. If teams are unable to source their own coach, the club will endeavour to find that team a coach. Please note this is not guaranteed. The club provides Bullits Trainers at training sessions to help run training sessions. Parents who coach their son/daughter's team will receive a \$100 discount on fees. Teams that have a Junior Coach will be invoiced a \$150 Levy at the beginning of the season that contributes towards the \$250 lump sum fee that Junior Coaches are paid at the end of the season. Junior Coaches are expected to attend Coaching Courses. The club will pay for these.

End of Season

The club provides medals to each player in U9, U10 and U12 teams. Older teams can request three medals per team: "Most Valuable Player", "Best Team Player" and "Most Improved Player". A Medal Order form will be sent to TMs towards the end of each season to complete and return by the due date.

Scoring

Each team must provide a scorer for each game. The TM should organise a roster to share this responsibility evenly among the whole team. During Finals, teams should provide two scorers so that one person can "spot" while the other inputs the information. Scorers are not to cheer from the bench as it is a "neutral zone". The club will provide a scorer for Grand Finals.

Codes of Conduct for Players, Parents and Coaches

The Club has a Code of Conduct that families and coaches need to familiarise themselves with, which is on our website www.bullits.org.au.

Fixtures and game venues

Game times, days and venues can be found on www.southernbasketball.com.au under "Domestic Fixtures". TMs need to check these regularly as game times can change without notice. Games are played at Sandringham Basketball Stadium in Tulip St, Mentone Girls Secondary College, Parkdale Secondary College, Cheltenham Secondary College and Mentone Grammar School. Be sure to check your venue each week as these can change from week to week.

Game Days

Mondays – U12 girls, U18 girls and Senior Women, Tuesdays – U14 girls, Wednesdays – U16 girls, Thursdays – U10 girls, U10 boys and Senior Women, Fridays – U9 girls and U9 boys, Saturdays – U12, U14 and U16 boys
Sundays – U18 boys, U20 boys, U20 girls and U23 girls.

Heat Policy

Games: if the court temperature is over 35 degrees the game times will be shortened to 18-minute halves with a 5-minute half time and a mandatory time out at the 9-minute mark of each half.

Training is cancelled if the temperature is over 35 degrees at 3.30pm.

Bullits Playing Bullits Teams

The first named team wears yellow singlets. Players with reversible singlets wear the yellow side. Team Managers need to collect a yellow singlet for players with single sided blue ones from the **stadium in Tulip Street** any day from 9am. The tops are in a tub on a bookshelf past where you pay to go in, before you go out onto Court 1. Check singlets sizes and ensure there are no number double ups. Please wash and return tops as soon as possible for the next players who require them.

Forfeits

If you know that you are going to be unable to field a team, contact your Age Group Coordinator to see if they can find any players from a lower grade or age group to fill in. Fill ins must be from the grade below or age group below. There are restrictions on Rep players filling in.

If you need to forfeit, the Club will not be fined if this is done **7 days in advance** or if **COVID is the reason for your forfeit.**

TMs please fill in a forfeit form: <https://www.southernbasketball.com.au/about-sba/policies-forms/> and email it to: admin@southernbasketball.com.au and cc: president@bullits.org.au.

IMPORTANT

Team Managers please do not contact Southern Basketball Association directly. All communications with the SBA need to come through a Committee member, not a TM or parent. The exception is Forfeits which can come through the TM.

Current By-Laws/Admin Rules to Note

- Players who play Representative Basketball, i.e. Sabres, Frankston Blues, McKinnon Cougars, etc. are worth “points”. There is a maximum of 14 Rep points per team to prevent teams being “stacked”. Teams with players who play Rep for any association need to check that they are within the points allowed. Players who play Rep must play in A or B Grade. See Lisa Mouncer for more information.
- Games will be graded in the first 4 weeks of the season. Some teams may be re-graded during the grading period. Ladders and points go back to zero once grading is complete.
- **Players MUST NOT fill in for other teams during grading.**
- The top 4 teams in each grade will contest the finals: 1st vs 4th and 2nd vs 3rd. Winners to play off in a Grand Final. The top 8 teams will play off in finals in grades with A/A Reserve.
- ALL registered players for a team MUST PLAY a MINIMUM of 75% of grading games with that team.
- If a team is missing a player/players for any games during the grading phase or using fill-in players, the club MUST advise president@bullits.org.au via email prior to the game.
- Players must play a minimum of 7 games to qualify for finals. Medical exemptions can be requested for long term illness or injury. A Medical certificate must be provided prior to finals.

THANKS FOR BEING A TEAM MANAGER!